












## Who Needs a Private Mailbox?

-  Anyone with a home based business.
-  Leave Your Home address at Home.
-  Corporate employees that work from a home office.
-  Anyone that buys or sells products online such as eBay and want their home address kept private.
-  Snowbirds or temporary residence. With Mail Forwarding anytime.
-  Anyone concerned about *identity* theft and *safety of their mail*.

## What Do You Need to Get Started?

-  A desire to simplify life
-  Present 2 forms of ID. One to be photo with current address.
  - Government Picture ID
-  Complete a Mail Room+ Rental Agreement and USPS Form 1583.
-  Mailbox Rental of 3 months minimum plus setup Fee.
-  First month will be Prorated for the amount of days left in the month.

## What Can our *Plus* Do 4 U Mail Room+

Color and B&W Printing  
Bulk Mailing  
(print tab mailing included)  
Laminating  
Brochures (just like this one)  
Fax send and Receive  
**Notary** ready during business hours  
Finger Printing  
Professional Packaging & Supplies  
Worldwide Shipping  
Heavy Freight/Crating  
Internet/Computer Rental  
Rubber Stamps *While U wait*  
Business Cards & Design  
Banners and Flags  
Greeting Cards  
USA/Int'l Phone Cards  
Personal Safety Devices

### **Mail Room Plus**

**122nd & Division Streets**  
**Located in Division Center Shopping Center**  
**(503) 762-2130**  
**(503) 762-2146 Fax**  
**www.pdxMailRoomPlus.com**  
**M-F 9-6, Sat 11-3, Sun - Closed**



When is a mailbox more than just a Post Office Box?

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When it's a *Mail Room Plus* Private Mailbox

## When is a mailbox more than just a mailbox?

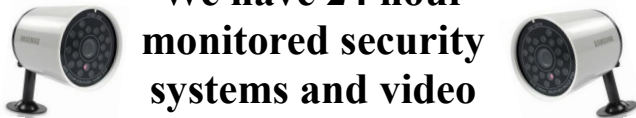
When it does more for you than a traditional USPS mailbox.

Our services with a mailbox at *Mail Room+* gives you more than just a place to collect your US mail. Packages are delivered by *any* carrier or service like USPS, DHL, FedEx, UPS & even flowers.



Your mail is **Secure** at *Mail Room+* giving you added peace of mind on identity theft.


**We have 24 hour monitored security systems and video surveillance.**




Do you have special needs? Ask if we can customize a service to meet your needs.

## Why Rent A Private Mailbox At



 Your address is a street address, not a P.O. Box:


**John Smith**  
**11918 SE Division St #123**  
**Portland, OR 97266**

 Receive packages from DHL, FedEx, UPS, as well as private courier services


 Document Services provided.


 **Email Notify** of Packages/mail




 24 Hour Electronic access (for a one time small fee)

 We can **forward mail** to you as needed any place in the World

 Keep your home address private **preventing identity theft**

 Call-in service saves you time & gas if you have no mail

 Friendly smile & greeting when you come in

## Mailbox Rental Rates

24 Hour Access Only \$15.00 one time!

	3 Month Contract	6 Month Contract	12 Month Contract
<b>Personal</b>	\$14.33 Per month \$42.99 Per Contract	\$11.00 Per Month \$66.00 Per Contract	\$10.16 Per Month \$121.92 Per Contract
<b>Business</b>	\$17.66 Per month \$52.98 Per Contract	\$16.00 Per month \$96.00 Per Contract	\$14.50 Per month \$174.00 Per Contract
<b>Corporate</b>	\$25.00 Per month \$75.00 Per Contract	\$23.33 Per month \$139.98 Per Contract	\$21.00 Per month \$252.00 Per Contract

Full payment of terms apply to rate (example 3 month contract for Small Box \$42.99) Federal regulations requires 2 forms of ID and a completed US Form 1583 in order for Mail Room Plus to receive mail for any adult at this address.

## Package Receiving Service

You don't need a private mailbox to receive an **occasional package** at *Mail Room+*. If you expect packages and you can't be home to receive, simply fill out our Package Receiving Agreement. We will gladly receive and secure your package for a \$5.00 to \$10.00 fee. Please note, Federal regulations require that you must have a mailbox contract and a completed 1583 form with Mail Room Plus in order for us to receive **ANYTHING** sent via **USPS**.

Prices are subject to change without notice.